

Adult Learning Courses throughout North Tyneside



North Tyneside Council and TyneMet College are pleased to share with you our Adult Learning and Skills Guide.

In North Tyneside we believe in providing opportunities to help people grow and thrive and our specialist courses are designed to do just that.

Whether your ambition is to develop your skills, or you want to prepare for a job, we have a course for you.

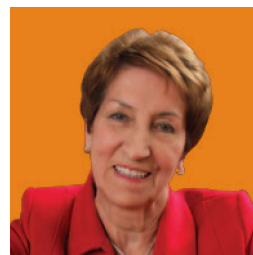
From construction through to social care, our huge array of courses are designed to support you to gain new skills and knowledge. But we know that learning is about more than just that – our courses aim to boost your wellbeing, support you to make new friends, gain a sense of achievement and even set you up for a brighter future.

We know that learning is different for everyone. Our courses are perfect for people at every stage of life, and we work with each student to create a personalised study programme that suits them. So, whether you are looking for classes throughout the day or in the evening, we offer flexibility to fit in around your other commitments.

You'll also receive outstanding support from our passionate student services team for everything from tutorial support to help with childcare and course fees.

Our expert tutors are delivering learning more flexibly than ever before ensuring the high quality, friendly, supportive services we are known for. With our biggest online offer yet, exciting new classroom and work-based courses and great opportunities to engage with our local employers and partners, there are more ways than ever to develop your skills.

It's never too late to start learning and we hope you enjoy reading this guide. We look forward to hearing from you soon.



Norma Redfearn CBE
Elected Mayor, North Tyneside

Elected Mayor Norma Redfearn CBE said: "North Tyneside is a brilliant place to learn and each year our specialist courses are designed with our learners in mind. From flexibility in where and when you learn through to specialist support throughout your course, as long as you have a willingness to learn I'd encourage you to have a look and sign up to one of our enjoyable courses today."



Mandy Morris
Principal, TyneMet College

Mandy Morris, Principal of TyneMet College said: "We are extremely proud of our innovative curriculum offer which ensures the people of North Tyneside have access to a wealth of learning opportunities.

We have a wide range of courses on offer including full and part time as well as Higher Education and apprenticeships. Whether you're looking to change careers, try something new or develop your knowledge and skills to progress in your current role, we have something on offer to support you in achieving your goals."



Finding your perfect course

Would you love to be able to say you've learnt something new today? Our courses are designed to fit in with your lifestyle and help you progress in life and work. We have a comprehensive range of courses to build on your talents, learn new skills and enhance your job prospects. There are a wide range of subjects, venues and ways to learn, have a look at our website for up to date information.

Three steps to enrolling

- 1** View the range of courses we offer on our website
- 2** Find out when and where the course is delivered and how much it costs. You could be entitled to study for free or at a reduced price (see page 11 for help with course fees)
- 3** Phone the Adult Learning Service on **0191 643 2288**
Phone TyneMet College on **0191 229 5000**

Advice and guidance

Our team of advisers are available to help you every step of the way, providing impartial advice and guidance about courses and careers, ensuring you have all the information you need to enrol.



Skills for work

Employment skills courses are generally FREE¹ for anyone who is not currently employed enabling:

- Jobseeker CPD: flexible, certified professional development for work readiness
- Employment skills workshops: including CV, interview, job application, work readiness
- Recruitment workshops with local employers who have current vacancies

Our sector-based “Get Into” courses with top employers and in-demand industries include:

- practical work skills & hands-on experience
- live workplace projects & visits
- mock interviews & assessment centres
- support to apply for live vacancies

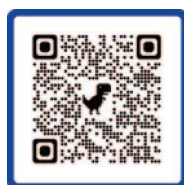


Trade skills

- Get Into Construction
- Get Into Horticulture
- Construction Health & Safety (Access to CSCS Card)
- NVQ Painting & Decorating (work-based)
- NVQ in Joinery (work-based)

Skills for care

- Get into Social Care
- Falls Prevention
- Dementia Awareness
- Safe Handling of Medication
- Mental Health First Aid



Skills for service industries

- Get Into Digital
- Get Into Retail
- Retail Operations
- Get Into Hospitality & Catering
- Food Safety
- Understanding Nutrition
- Hospitality Service Excellence





Core skills

North Tyneside Council's Adult Learning Service offers a FREE² skills entitlement for all North of Tyne residents supporting qualification up to level 2 or GCSE grade 4.

English and Maths

- Functional Skills qualifications from Entry Level - Level 2
- Part-time, flexible, day and evening options
- Workshops throughout North Tyneside
- Evening classes in GCSE English and Maths



Digital

- Essential digital skills qualifications at Entry Level and Level 1
- Functional skills qualifications from Entry Level - Level 2
- Full-time boot camps (three days per week over three weeks)
- Part-time day and evening classes
- Personalised support with mobile phones and digital devices

Life Skills

Adults with learning difficulties and disabilities (ALDD)

Meeting the diverse needs of adults with learning difficulties and disabilities (ALDD), life skills programmes support independence, develop communication and enable problem-solving. Designed for adults living independently or in supported living, learners gain confidence, develop social skills and maintain wellbeing.

Classes at our Norham Adult Learning Centre include:

- Independent Cookery Skills
- Crafting and Enterprise
- Performing Arts

Community Learning

Informal learning in relaxed and friendly classes to develop personal knowledge, skills and abilities in areas including:

- Creative Writing and Writing for Health
- Conversational English (as a second or other language)
- Modern Foreign Languages (French, Spanish & German)
- British Sign Language
- Digital Photography
- DIY and Maintenance (mixed class)
- DIY and Maintenance (ladies class)
- Allotment Development



²Most residents will be able to work towards these free of charge, if you don't hold level 2 or GCSE grade 4/ C in English, Maths or ICT, please get in touch to check eligibility.

Flexible Learning Opportunities

Blended learning

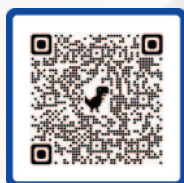
Blended learning enables part-time study in relaxed, friendly classrooms alongside online portfolio and hands-on experience of work projects and placements.

Courses are available in:

- Digital Skills
- Social Care, Counselling & Mental Health
- Early Years and Supporting Teaching and Learning
- Joinery and Painting & Decorating (work-based)

Online learning

Building skills, looking to start a new career or extending specialist knowledge, our distance learning courses have high-quality online resources and assessment with regular start dates and a specialist tutor to support you.



SCAN ME

FREE³ learning at your pace, your way with over 50 courses in a wide range of industries including:

- Social Care and Mental Health
- Suicide and Self Harm Prevention
- Early Years, Childcare and SEND
- Safeguarding
- Digital Marketing
- Sustainability
- Retail and Warehousing
- Hospitality and Event Planning
- Business Admin and Team Leadership
- Lean Organisation Management



Apprenticeships

The Government-backed apprenticeship programme consists of personalised training and work experience for both new or existing employees, across a wide range of roles, to people aged 16 and over.

Working alongside experienced colleagues apprentices learn and develop skills to help the business prosper. Apprentices are paid for the time they spend in the workplace and whilst training.

An apprentice receives 'off-the-job' training to work towards achieving vocational qualifications and essential skills qualifications such as maths and English if needed.

North Tyneside Council and TyneMet College offer apprenticeship opportunities and training. We will meet with the apprentice and employer to discuss training needs and will then develop a programme to suit all parties. They will support the apprentice every step of the way throughout the programme and make sure they are making good progress.

If you would like to find out more information on the apprenticeship programme and how to apply please contact either of the following:

North Tyneside Council's Adult Learning Service
0191 643 2288

TyneMet College
0191 229 5000

Employers

If you are an employer and are interested in taking on an apprentice or improve the skills of your employees to help your business work better, the apprenticeship programme could also benefit you. For more information, please contact the apprenticeship teams on the contact details above.



SCAN ME

Employment & Skills

TyneMet College



SCAN ME



Making your studies affordable

We know how important your studies are, so we are continuously looking at keeping the fees as low as possible. Many of our learners study with us for free or at a reduced rate, speak to one of our advisers who will perform a quick eligibility check to see if you are entitled to a discount or fee waiver for your chosen course.

You can pay for courses using a credit or debit card, if you feel you need more information or would like to know about our payment plans please see below.

Paying in instalments

For an adult learning course costing over £100 you can pay half on enrolment with the other half due two weeks before the course starts.

Please phone 0191 643 2288 for more information.

For information about financial help from the Adult Learning Service please visit our website www.skillsnorthtyneside.org.uk

TyneMet College offers a range of flexible payment plans allowing you to pay in instalments. Your course fee may be free depending on your circumstances. Please phone 0191 229 5000 for further information.

For information about financial help from TyneMet College please visit our website www.tynemet.ac.uk

Advanced Learner Loan

For some qualifications, you can apply for an Advanced Learner Loan to cover course fees to your training provider or college in England. Loan eligibility does not depend on your income, there are no credit checks and loans are only repayable once you are earning over £26,575.

Eligibility

Whether you qualify for an Advanced Learner Loan depends on your:

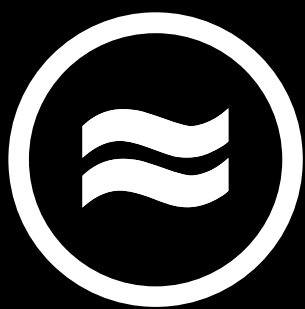
- age
- course
- college or training provider
- nationality or residency status

You must be 19 or older on the first day of your course.

Your course must be:

- a Level 3, 4, 5 or 6 qualification, for example A Levels or graduate certificate
- at an approved college or training provider in England (Adult Learning Service or TyneMet College)

For further information please visit www.gov.uk/advanced-learner-loan/eligibility



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HIGHER EDUCATION AT COLLEGE

Usually associated with going to University, not many people realise you can also study Higher Education at college – and it can often be the best route. Studying HE at college comes with a wide range of benefits – and the same University standard qualification.

If you've finished a level 3 course or have a wealth of industry experience, you can take your education, knowledge and confidence to the next level.

As the only college in the borough offering HE, you can study a higher national certificate/diploma (HNC/HND), foundation degree or Access to Higher Education (HE).

Our wide range of Higher Education courses prepare you for the demands of the modern world, and they run at a time to suit almost all lifestyles.

What's more, we also offer a vibrant environment outside the classroom – with a restaurant and bistro, hair and beauty salon, coffee shop, nursery and first-class sports facilities on hand.

We like to think of our service as offering a personal touch to learning, delivered in small groups – and highly flexible to demand.

There's part-time and full-time learning, during daytime and evenings, making learning time highly accessible.

Our experts deliver a full package of support to help you take your first steps into learning – and they stay with you all the way.

To help you stand out from the crowd, we collaborate with businesses to give you industry placement opportunities. The renowned University of Sunderland awards our foundation degrees and teaching qualifications, and gives you the option to top up your qualification to a full Honours degree.

That means there is no need to dive into a higher education university course when your needs can be met just as effectively – and more cost-effectively – at TyneMet College.

If you have your finger on the pulse of technology, we offer computing, and our business programmes support you if you have an entrepreneurial eye.

Courses in engineering will give you the skills and knowledge to work in this demanding industry.

And if you have an aptitude to help others, you can learn how to do so through programmes in counselling, education and health and social care.

HIGHER EDUCATION CASE STUDY

Shaun Lillie Foundation Degree In Education and Care

"I enjoyed and loved every second of studying at TyneMet College. I made a lot of new friends and got the challenge I was looking for. I like how the teachers treat you as an adult and understand your learning needs. The college helped to rebuild me as a person by helping to build up my confidence, independent skills, motivation, determination.

Studying at TyneMet College also helped build me a path to an amazing journey into my career which has helped me to reach and achieve my goals and targets."

After completing his studies with us in 2018, Shaun then went on to finish his degree with a top-up in Education and Curriculum Studies at University of Sunderland. He then moved on to studying a masters in Education at Northumbria University.



We also offer Higher Apprenticeships which start from Level 4 up to Level 7. They work the same way as an Intermediate or Advanced Apprenticeship but delve more in-depth into the skills and knowledge of the particular industry you study in. Apprenticeships offer a hands-on route where you'll gain invaluable 'on the job' experience and training while gaining a nationally recognised Higher Education qualification.

Our application process is clear and simple, with help at every step of the way – and you can even contact us online through our LiveChat facility via our brand-new website.

What's more, there are many funding options available for you to access the learning programme of your choice and our super friendly Student Services team are always on hand to discuss fees and finance.

For more information, visit our website
www.tynemet.ac.uk
or contact our Student Services team
enquiries@tynemet.ac.uk
0191 229 500



NEW DIGITAL COURSES



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college**

TyneMet College is delighted to support delivery of a new set of digital training courses.

Skills Bootcamp in Digital is a new set of digital training courses designed to help you to build sector specific skills and fast track to a guaranteed interview with a local digital employer at the end of the course.

The bootcamp will be delivered by a collective made up of Baltic Training, Tyne Coast College (TyneMet College and South Tyneside College), Education Partnership North East, Gateshead College, Newcastle College Group, New College Durham and Sunderland Software City.

Interviews are being offered by a range of exciting digital employers including Virgin Money, Mitsubishi Chemicals, Opencast Software, Accenture and Hedgehog Lab.

Who are they for?

The courses are offered at intermediate and advanced level, so you will need to have a good level of digital skills already.

How much do they cost?

The training is free if you meet the following criteria:

- Aged over 19 years of age
- Resident in the UK and legally entitled to work in the UK
- Working, recently unemployed within the last 12 months or looking for work e.g. coming back into the workforce after a career break

How long do they last?

Courses are delivered on a full and part time basis which means a course could last between two and 8 weeks. Face to face and virtual learning is available. We'll let you know more when you enquire for the course.

I'm an employer, can I access the training?

Yes. The Skills Bootcamp in Digital is a great way to build sector specific skills in your workforce. Plus, you only need to pay a 30% contribution towards the cost of this training. This is fantastic value for money with courses ranging from only £575 to £725.

For more information about our Skills Bootcamp, get in touch with chris.turnbull@tynecoast.ac.uk

How to apply and where to enrol

By phone

Adult Learning Service

Phone **0191 643 2288** to speak to an adviser

Visit our website www.skillsnorthtyneside.org.uk for opening hours



TyneMet College

Phone **0191 229 5000** to speak to an adviser

Visit our website www.tynemet.ac.uk for opening hours

In person

Norham High School - East Wing

Visit our website www.skillsnorthtyneside.org.uk for opening hours

TyneMet College

Visit our website www.tynemet.ac.uk for opening hours

How to get in touch:

  **@NTAdultlearning**

Email: curriculum.support@northtyneside.gov.uk

Website: www.skillsnorthtyneside.org.uk

Email: enquiries@tynemet.ac.uk

Phone: **0191 229 5000**

LiveChat: **Visit our website www.tynemet.ac.uk and click the LiveChat button on the bottom right corner of the screen.**



North Tyneside Council



Part of  TyneCoastCollege



European Union
European
Social Fund



quality standard for education
advice and guidance services
approved by the matrix Accreditation Body

**NORTH
OF TYNE**
~~~~~  
**COMBINED  
AUTHORITY**

## Contact North Tyneside Council's Adult Learning Service

0191 643 2288

[curriculum.support@northtyneside.gov.uk](mailto:curriculum.support@northtyneside.gov.uk)

[www.skillsnorthtyneside.org.uk](http://www.skillsnorthtyneside.org.uk)

## Contact TyneMet College

0191 229 5000

[enquiries@tynemet.ac.uk](mailto:enquiries@tynemet.ac.uk)

[www.tynemet.ac.uk](http://www.tynemet.ac.uk)