



Dear Parent / Carer

John Spence Community High School - Transition

We hope you and your family are well and we are extremely pleased that your child has chosen to join us at John Spence Community High School. Of course we do recognise that moving from a primary setting to a large secondary school can be daunting especially given recent times. I would however like to take this opportunity to outline all of the steps we are taking in the coming weeks to support your child's transition to John Spence.

Transition activity currently underway:

- Gathering information from all primaries regarding how to best support and challenge your child
- Head of Year 7 (Mr Simon Crowe) carrying out remote meetings with Year 6 primary school teachers
- Our SENCO (Mr Andrew Purvis) working closely with the appropriate schools, families and individual students where there are additional needs which we need to be aware of
- In the coming days you will receive an electronic **data collection** google form for you to complete which includes some key school policies as well as forms to complete and send back to us (e.g. key medical information). We would ask you to complete this as soon as you can with the deadline being Friday 14th May 2021
- A copy of our '**John Spence Handbook**' has been included with this letter which will provide you and your child with information about the school's expectations, routines, rewards and opportunities. I would like you to take particular note of the information on the **school uniform** and would encourage you to order through the suppliers website as soon as possible to ensure your child has it for September

Planned activity:

- It is currently not possible to host our traditional 'transition days' as bringing together Year 6 students from a large number of primary schools is not feasible. We are therefore offering all Year 6 students joining us in September the opportunity to attend our '**Transition Summer School**' running from Monday 23rd August to Friday 27th August. If you would like to sign up for the Summer school please text the following number 07903192151 . Start your text with *Summer School* and then confirm the name of your child and the name of their primary school

- We are going to host '**virtual assemblies**' during this term to give your child the opportunity to meet some key staff at John Spence and ask any questions they may have
- We are also hoping to host some '**bubble visits**' that would involve a single primary school visiting John Spence for a short period of time before the Summer holidays. We hope to be able to update you further on the likelihood on these visits going ahead in our next correspondence before the half term break

If you do have any immediate queries regarding the transition process, please contact your child's Head of Year, Mr Crowe who you can contact at any point either by phone or by email at: 0191 296 1432 or simon.crowe@johnspence.org.uk

Once again, thank you for choosing John Spence and we all look forward to meeting you soon.

Best Wishes



Jonathan Heath
Headteacher