

YOU
CAN FIND YOUR
FUTURE

Adult learning and skills courses

From September 2019 throughout North Tyneside

Welcome to our latest joint prospectus for adult learning and skills courses for 2019/20

Learning at any time of life has never been easier with the launch of a new range of exciting courses from North Tyneside Council and Tyne Metropolitan College.

This new prospectus offers courses to improve your existing skills, enhance job prospects or simply try out something new. Courses run in the daytime and in the evenings in your local community. If you want to study around work and family why not try one of our distance learning courses.

In addition to trying something new, learning new skills can have a positive effect on your health and wellbeing. Learning gives you a sense of achievement, boosts your confidence, self-esteem and you will meet new people.

North Tyneside Council's Adult Learning Service has recently received a good report from Ofsted. The report recognises the high quality of teaching and support for adult learners and apprentices; providing a wide range of courses that meet local employers' and residents' needs with a high proportion of learners progressing into employment.

Elected Mayor Norma Redfearn CBE said, "This is a great opportunity for residents to study in North Tyneside and reach their full potential. I would urge anyone who has been thinking about learning a new skill to take advantage of these courses. You will not only pick up plenty of new skills, you will meet new people and gain confidence."

Audrey Kingham, Principal, TyneMet College said; "Whether you are looking for a hobby course or training to advance or change career, we offer something for all ages and abilities. We're passionate about providing the community with the skills and opportunities to achieve their potential.

"Our new dedicated construction facility is now open on the Coast Road offering a full range of trades' training. It is the best of its kind in the north east and I would urge anyone interested in pursuing any type of construction trade to make it their first port of call."

Together, North Tyneside Council's Adult Learning Service and Tyne Metropolitan College aim to support everyone in North Tyneside to reach their full potential and this prospectus will signpost you to the very best adult learning courses available.

All of the courses have been designed to offer great value for money. You may even find that you will be able to study for free, or at a reduced price.



Audrey Kingham
**Principal,
TyneMet**



Norma Redfearn CBE
**Elected Mayor,
North Tyneside**

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Finding your perfect course

Our courses are designed to improve your skills, fit in with your lifestyle and help you progress in life.

The colour for you

Courses in green are organised by the Adult Learning Service and you must enrol with the Adult Learning Service.

Courses in blue are organised by Tyne Metropolitan College and you must enrol with Tyne Metropolitan College.

Follow the three steps to enrol

- 1** See the range of courses available from page 12
- 2** Find out where the course is delivered, when and the cost (for help with course fees see page 8)
- 3** Call **0191 643 2288** Adult Learning Service
Call **0191 229 5000** Tyne Metropolitan College.

Advice and guidance

Our helpful advisors are available to support you by providing free and impartial advice and guidance about courses. We want to ensure that you have all the information about your course before enrolling.

How to apply and where to enrol

By phone

Adult Learning Service

Call **0191 643 2288** to speak to an advisor

See www.skillsnorthtyneside.org.uk for opening hours

Tyne Metropolitan College

Call **0191 229 5000** to speak to an advisor

See www.tynemet.ac.uk for opening hours

In person

Adult Learning Service

Norham High School (map reference 12)

See www.skillsnorthtyneside.org.uk for opening hours

Tyne Metropolitan College

Tyne Metropolitan College, Battle Hill Drive (map reference 14)

Queen Alexandra Campus (map reference 8)

See www.tynemet.ac.uk for opening hours

Apprenticeships

Apprenticeships are a fantastic opportunity, providing you with a path into work, as well as gaining qualifications to help further your career.

For young people aged 16-18 who don't want to stay in full-time education, apprenticeships are a great way to earn while they learn. Adult apprenticeships are perfect for those looking to get into work, progress in their career or change jobs completely and try something new.

The council offers a wide range of apprenticeships across our borough, as well as within our organisation.

Since the introduction of the council's apprenticeship scheme in 2013, 133 apprentices have started their journey into work with the council, with 76% securing further employment with either the local authority or another organisation.

Among the apprentices starting over the last few years there has been an increased number of people declaring physical or learning disabilities. The percentage of apprentices employed with disabilities has increased from 1% in 2015, to 5.8% in 2017. All applicants who declared such disabilities were given interviews.

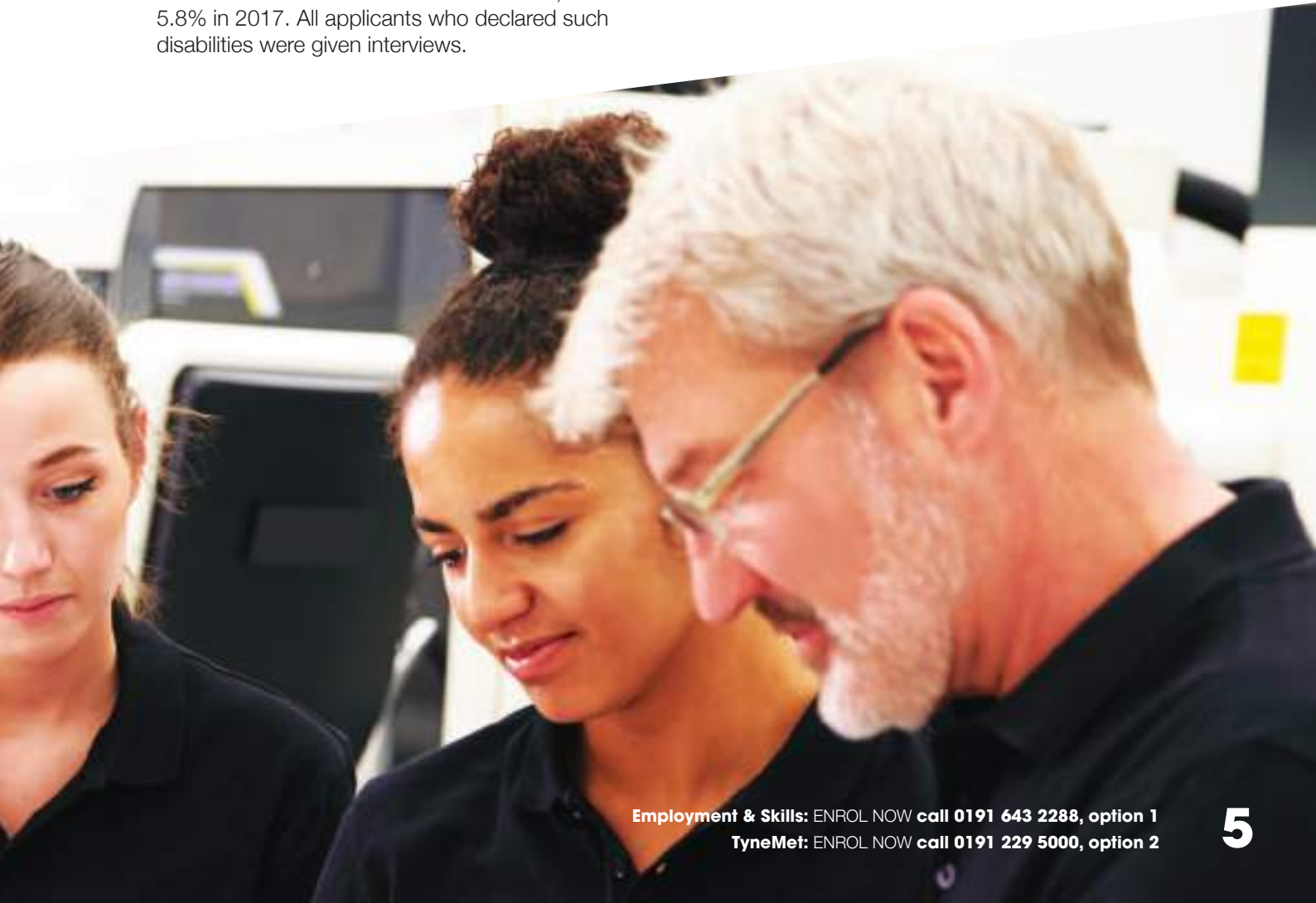
The council's Employment and Skills service offers apprenticeship training in the following areas:

- Customer service
- Project management
- Team leader
- Business administration
- Teaching assistants
- Childcare
- Construction



Apprenticeships

**EMPLOYMENT
AND SKILLS** 



Map of course venues



Map Key






-  Metro Station
-  Key Road
-  Venue Number

Table Key

-  Disabled access and accessible parking
-  Hearing loop
-  Library
-  Café

Venue No.	Venue	Facilities	Nearest Metro
01	White Swan Centre Citadel East, Killingworth, NE12 6SS	  	
02	Killingworth Skills & Enterprise Centre Block D, Harvey Combe, Killingworth, NE12 6QQ	 	
03	The Oxford Centre West Farm Avenue, Longbenton, NE12 BLT	  	Four Lane Ends
04	TMC Construction Battle Hill Drive, Wallsend, NE28 9NL		Hadrian Road
05	Churchill Pavilion Adult Learning Centre Hartley Avenue, Monkseaton, Whitley Bay, NE26 3NS	 	Monkseaton
06	Whitley Bay Customer First Centre York Road, Whitley Bay, Tyne and Wear, NE26 1AB	  	Whitley Bay
07	John Spence Community High School Preston Road, North Shields, NE29 9PU		
08	Queen Alexandra Campus and Creative Studios Hawkeys Lane, North Shields, NE29 9BZ	   	North Shields
09	North Shields Customer First Centre Northumberland Square, Tyne and Wear, NE30 1QU	  	North Shields
10	YMCA North Shields Church Way, North Shields, NE29 0AB	 	North Shields
11	Riverside Children's Centre Minton Lane, North Shields, NE29 6DQ	 	Meadow Well
12	Norham High School including Adult Learning Centre, Norham Skills and Enterprise Centre Alnwick Avenue, North Shields, NE29 7BU	 	Percy Main
13	Ignite Centre for Engineering and Innovation Embleton Avenue, Wallsend, NE28 9NJ		Hadrian Road
14	Tyne Metropolitan College Battle Hill Drive, Wallsend, NE28 9NL	   	Hadrian Road
15	Segedunum Business Centre Station Road, Wallsend, NE28 6HQ		Wallsend
16	Wallsend Customer First Centre 16 The Forum, Wallsend, NE28 SGR	  	Wallsend

Making your studies affordable

We know how important your studies are so we are continuously looking at keeping the fees as low as possible.

You can pay for courses using a credit/debit card and if you need more information, or would like to learn more about payment plans please see below.

Paying in instalments

The Adult Learning Service offers an instalment plan to help with your course fees, please visit our website www.skillsnorthtyneside.org.uk for more details.

For information on fees and concessions from the Adult Learning Service please visit our website www.skillsnorthtyneside.org.uk

Tyne Metropolitan College offer a range of flexible payment plans allowing you to pay in instalments. Your course may be free depending on your circumstances. Call **0191 229 5000** for more details.

For information about financial help from Tyne Metropolitan College visit www.tynemet.ac.uk

19+ Advanced Learner Loan

If you are aged 19 or above, and are interested in studying at Level 3 or above you may be eligible for help with fees.

An Advanced Learner Loan is government funded and provides help with your course fees. It is easy to apply for:-

1. It does not take your household income into account
2. Does not involve a credit check
3. Repayments will not start until you are earning over £25,000 a year.



Am I eligible for an Advanced Learner Loan?

- Most learners aged 19 and over who are studying Level 3, 4, 5 and 6 Further Education Certificates or Diplomas will qualify. If you are between 19 and 23 years old and do not currently hold a full Level 3 qualification you may be able to study a Level 3 qualification for free.
- The following individuals are eligible for an Advanced learner Loan:
 - Aged 19 or over at the start of your course
 - Resident in the UK for three years prior to the start of the course
 - Studying with a Education Skills Funded Agency approved provider (such as the Adult Learning Service or Tyne Metropolitan College)
 - Undertaking an eligible Level 3, 4, 5 or 6 Further education course as identified by the Education Skills Funding Agency
 - Able to maintain minimum attendance throughout the duration of the course.

To find out more information about eligibility please visit www.gov.uk/advanced-learner-loan/eligibility



How much will I receive if I take out a loan?

The amount you can borrow depends on the type of course and the course fees, however the minimum amount you can apply for is £300. You don't have to borrow the full cost of your course – you can pay for some of it yourself.

How will I repay the loan?

You will not start making repayments until you are earning £25,000 per year. If your loan is for an Access to Higher Education programme and you progress to complete a Higher Education programme you will not have to repay your loan.

For more information please visit www.gov.uk/advanced-learner-loan/overview

How do I apply?

The quickest way to apply is online. You will need to use the details in your learning and funding information letter provided by your training provider or college. The Student Loans Company can take up to five days to process your application.

Advanced Learner Loans Bursary Fund

The Bursary is to support students who have an approved Learner Loan in place and have an annual household income of less than £25,000.

The Bursary is used to support students with:

- Travel
- Childcare
- Course materials
- Classroom assistance for a disability or learning difficulty.

Constructing the workforce of the future

A new £2.6m construction training centre will deliver a skills boost to the region and help build better careers for young people, North Tyneside's Elected Mayor, Norma Redfearn CBE has predicted.

Norma Redfearn said the flagship TMC facility at Tyne Metropolitan College's Coast Road campus in Wallsend will provide key support to the North East's construction sector by targeting skills' development.

Over the next five years, construction is expected to become the fastest growing employment sector in the country – with current growth figures predicting the creation of over 168,500 jobs nationally. However, the sector is facing a shortage of skills, across a range of trades.

TMC will help address the skills gap, offering a range of trades' training include bricklaying, plastering, dry-lining, painting and decorating, plumbing, joinery, and electrical engineering.

The two-storey construction centre houses the latest industry equipment as well as IT facilities, classrooms, learning hubs and demo areas. It gives students the opportunity to learn the practical skills, knowledge and theory they need in the best facilities in the north east, boasting the widest range of construction trades' training.

Programmes of study – including apprenticeships - are available to schoolleavers, with flexible adult and part time courses for adults looking to re-train, upskill or begin a career.

Overall, it specialises in delivering the hands-on skills that equip learners for work in construction and building services across the region.

It welcomed its first students in September and the Elected Mayor, who took part in the ground-breaking last summer, returned in March to unveil an official opening plaque.

Norma Redfearn said: "The construction and opening of this centre marks a significant milestone in the future development of much-needed skills in this sector in the North East.

"It is investment which demonstrates that the region is tackling issues around skills and is prepared to support its young people.

"I took part in the ground-breaking last year that signalled the start of construction of this facility, and I'm delighted to return to officially open it."



Thomas Metcalfe

Thomas Metcalfe is one of the students taking advantage of the new facilities. Thomas, is studying a Level 3 Electrical Installations Apprenticeship with North Tyneside Council.

"I started a course in IT when I left school but realised I was more suited to hands on learning. That's when I decided I wanted to take up an apprenticeship. I love the mix of industry experience, knowledge and skills – and putting that in to practice at work."



Michael Marvell

Michael Marvell, was made redundant from his previous job. After trying one or two different jobs he is now studying a Level 2 in Joinery with TMC.

"This opportunity is perfect for me as I enjoy practical, hands on work. The new building is great, it has the latest industry standard equipment along with experienced staff with a wealth of knowledge. I would highly recommend studying a trade with TMC."

To find out more about what TMC has to offer, visit www.tmc-campus.co.uk or contact 0191 229 5000.



English and maths

The Adult Learning Service has a wide range of English and maths courses available across North Tyneside at all levels up to Functional Skills Level 2. The majority of these courses are free. Classes are delivered in small friendly groups and you will be fully supported to achieve your best and progress onto other courses.

You can start a Functional Skills course at any time in the year. GCSE English and maths courses begin in September, but you can prepare for these in advance by enrolling onto a Functional Skills programme in the summer. Courses run on various days and times to fit in with your life and work. All courses give you the opportunity to gain a qualification.

Functional Skills English and maths

- Daytimes and evenings throughout the week
- Convenient locations
- Small classes.

Study English and maths at a level to suit you and gain a nationally recognised qualification. You will be fully supported to do your best.

GCSE English and maths

- 30 sessions
- Evening sessions
- Small classes.

These courses cover all essential topics for you to gain a GCSE qualification.

Distance Learning for 19+

Trying to study around work and family can be hard. Why not study flexibly through distance learning?

North Tyneside Council's Adult Learning Service has a number of accredited distance learning courses which could suit you. Whether you are looking to up skill or expand your horizons why not take a look at what we offer in the course listings.

Mindfulness

Would you like to:

- Learn how to reduce stress and anxiety
- Enjoy the world around you
- Experience things afresh
- Stop being controlled by repetitive negative thinking
- Celebrate the present rather than the past.

Our mindfulness course will help you to understand and be able to practice this contemporary therapy and life skill concept; we have courses running throughout the year across the borough.

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Access to Higher Education												
●	Access to HE Diploma in Health, Level 3 (full time)	09/09/19	Mon-Fri	10:00-15:00	30 weeks	Queen Alexandra Sixth Form College	£3,648	N/A		T00434	●	●
●	Access to HE Diploma in Humanities & Social Sciences, Level 3 (full time)	09/09/19	Mon-Fri	10:00-15:00	30 weeks	Queen Alexandra Sixth Form College	£3,648	N/A		T00435	●	●
●	Access to HE Diploma in Educational Studies, Level 3 (full time)	09/09/19	Mon-Fri	10:00-15:00	30 weeks	Queen Alexandra Sixth Form College	£3,648	N/A		T00433	●	●
●	Access to HE Diploma in Health, Level 3 (part time)	09/09/19	Mon-Fri	10:00-15:00	45 weeks	Queen Alexandra Sixth Form College	£3,648	N/A		T02186	●	●
●	Access to HE Diploma in Humanities & Social Sciences, Level 3 (part time)	09/09/19	Mon-Fri	10:00-15:00	45 weeks	Queen Alexandra Sixth Form College	£3,648	N/A		T02187	●	●
●	Access to HE Diploma in Educational Studies, Level 3 (part time)	09/09/19	Mon-Fri	10:00-15:00	45 weeks	Queen Alexandra Sixth Form College	£3,648	N/A		T02188	●	●
●	Pre-Access: Diploma in skills for Employment, Training and Personal Development, Level 2	09/09/19	Mon-Fri	10:00-15:00	30 weeks	Queen Alexandra Sixth Form College	£300	N/A		T00439	●	
Beauty												
●	Diploma, Introduction to the Beauty Sector, Level 1	03/09/19	Tue	09:00	34 weeks	TyneMet College	£993	N/A	Free	T02191	●	
●	Diploma in Beauty Therapy, Level 2	03/09/19	Tue/Thu	09:00	34 weeks	TyneMet College	£1,287	N/A	Free	T00069	●	
●	Diploma in Beauty Therapy, Level 3	05/09/19	Thu	09:00	34 weeks	TyneMet College	£3,345	N/A		T00068	●	●
Business												
●	HND in Business	09/09/19	Tue/Wed	09:00-17:00	34 weeks	Queen Alexandra Sixth Form College	£6,000	N/A		T02112	●	●
Computing												
●	Computers Introduction	16/09/19	Mon	09:30-12:30	10 weeks	Whitley Bay Customer First Centre	£60	£42	Free	WBL03190		
●	Computers Introduction	06/01/20	Mon	09:30-12:30	10 weeks	Whitley Bay Customer First Centre	£60	£42	Free	WBL10290		
	How To Repair Your PC	17/09/19	Tue	18:30-20:30	10 weeks	Norham Community Wing	£76	£42	Free	NO08190		
	Build Your Own Website	14/01/20	Tue	18:30-20:30	10 weeks	Norham Community Wing	£76	£42	Free	NO39290		
●	Ict Skills For Work & Business	03/09/19	Tue	18:00-20:00	39 weeks	John Spence Community High School	£200	£120	Free	JS03190		

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Cookery & Catering												
	Cake Decorating	23/09/19	Mon	18:30-20:30	10 weeks	Norham Community Wing	£76	£42	Free	NO58190		
	Cake Decorating	13/01/20	Mon	18:30-20:30	10 weeks	Norham Community Wing	£76	£42	Free	NO48290		
●	Diploma in Professional Cookery, Level 1	02/09/19	Mon	09:00	34 weeks	TyneMet College	£1,287	N/A	Free	T00074	●	
●	Diploma in Professional Cookery, Level 2	05/09/19	Thu	14:00	34 weeks	TyneMet College	£1,287	N/A	Free	T00075	●	
●	Food Safety In Catering	07/10/19	Mon	09:00-18:00	1 week	North Shields YMCA	£95	£95	£95	WRC01190		
●	Food Safety In Catering	09/12/19	Mon	09:00-18:00	1 week	North Shields YMCA	£95	£95	£95	WRC02190		
●	Food Safety In Catering	10/02/20	Mon	09:00-18:00	1 week	North Shields YMCA	£95	£95	£95	WRC01290		
●	Food Safety In Catering	30/03/20	Mon	09:00-18:00	1 week	North Shields YMCA	£95	£95	£95	WRC02290		
Counselling												
●	Certificate in Counselling Skills, Level 2	10/09/19	Tue	09:30-12:45	29 weeks	TyneMet College	£493	N/A	Free	T00007	●	
●	Certificate in Counselling Skills, Level 2	11/09/19	Wed	18:00-21:00	29 weeks	TyneMet College	£493	N/A	Free	T00003	●	
●	Certificate in Counselling Skills, Level 2	13/09/19	Fri	09:30-12:45	29 weeks	TyneMet College	£493	N/A	Free	T00006	●	
●	Certificate in Counselling Studies, Level 3	10/09/19	Tue	09:30-12:45	30 weeks	TyneMet College	£811	N/A	Free	T00009	●	●
●	Certificate in Counselling Studies, Level 3	11/09/19	Wed	18:00-21:00	30 weeks	TyneMet College	£811	N/A	Free	T00005	●	●
●	Certificate in Counselling Studies, Level 3	13/09/19	Fri	09:30-12:45	30 weeks	TyneMet College	£811	N/A	Free	T00004	●	●
	Counselling Diploma Level 3 (Advice And Guidance)	09/09/19	Mon	13:00-16:00	1 week	Segedunum Business Centre	Free	Free	Free	SEG20190		
	Counselling Diploma Level 3 (Advice And Guidance)	09/09/19	Mon	18:00-21:00	1 week	Segedunum Business Centre	Free	Free	Free	SEG21190		
●	Counselling Skills And Theory Diploma Level 3	23/09/19	Mon	13:00-16:00	28 weeks	Segedunum Business Centre	£1,500	£1,500	£1,500	SEG30190		●
●	Counselling Skills And Theory Diploma Level 3	23/09/19	Mon	18:00-21:00	28 weeks	Segedunum Business Centre	£1,500	£1,500	£1,500	SEG31190		●
●	Counselling Skills Certificate Level 2	15/10/19	Tue	18:00-21:00	24 weeks	John Spence Community High School	£400	£300	Free	JS14190		
●	Counselling Skills Certificate Level 2	16/10/19	Wed	10:00-13:00	24 weeks	Segedunum Business Centre	£400	£300	Free	SEG33190		
●	Counselling Skills Certificate Level 2	01/02/20	Sat	09:00-14:00	16 weeks	White Swan Centre	£400	£300	Free	WS77290		
	Counselling Skills Introduction	17/09/19	Tue	18:00-20:00	4 weeks	John Spence Community High School	Free	Free	Free	JS10190		
	Counselling Skills Introduction	18/09/19	Wed	10:00 12:00	4 weeks	Segedunum Business Centre	Free	Free	Free	SEG26190		
	Counselling Skills Introduction	18/01/20	Sat	09:00-13:30	2 weeks	White Swan Centre	Free	Free	Free	WS76290		

● Qualification with this course ● Interview required ● Advanced Learner Loan

Adult Learning Service courses

TyneMet courses

LV An interview and links visit will be arranged when applying for Foundation Learning courses

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Counselling												
	Counselling Skills Taster	10/09/19	Tue	18:00-21:00	1 week	John Spence Community High School	Free	Free	Free	JS02190		
	Counselling Skills Taster	11/09/19	Wed	10:00-13:00	1 week	Segedunum Business Centre	Free	Free	Free	SEG08190		
	Counselling Skills Taster	11/01/20	Sat	09:00-12:00	1 week	White Swan Centre	Free	Free	Free	WS75290		
●	Foundation Degree (FdA) in Counselling	16/09/19	Mon	09:30-17:00	32 weeks	TyneMet College	£5,500	N/A	N/A	T02161	●	
●	Foundation Degree (FdA) in Counselling	19/09/19	Thu	13:30-21:00	32 weeks	TyneMet College	£5,500	N/A	N/A	T02170	●	
Creative Crafts, Art & Design												
	Art - Acrylic And Oil Painting	25/09/19	Wed	14:30-16:30	10 weeks	Churchill Pavilion	£76	£42	Free	CP15190		
	Art - Acrylic And Oil Painting	15/01/20	Wed	14:30-16:30	10 weeks	Churchill Pavilion	£76	£42	Free	CP37290		
	Art Appreciation	04/11/19	Mon	14:00-16:00	5 weeks	Norham Community Wing	£49	£49	£49	NO24190		
	Art Appreciation	13/01/20	Mon	14:00-16:00	5 weeks	Norham Community Wing	£49	£49	£49	NO24290		
	Art Drawing	26/09/19	Thu	13:00-15:00	10 weeks	White Swan Centre	£76	£42	Free	WS24190		
	Art Drawing	16/01/20	Thu	13:00-15:00	10 weeks	White Swan Centre	£76	£42	Free	WS60290		
	Digital Photography Beginners	24/09/19	Tue	18:00-20:00	10 weeks	John Spence Community High School	£76	£42	Free	JS11190		
	Digital Photography Beginners	16/01/20	Thu	18:30-20:30	10 weeks	Norham Community Wing	£76	£42	Free	NO46290		
	Digital Photography Intermediate	14/01/20	Tue	18:00-20:00	10 weeks	John Spence Community High School	£97	£97	£97	JS22290		
●	Foundation Degree (FdA) in Fine Art	16/09/19	Mon/Thu	09:00-17:00	34 weeks	Queen Alexandra Sixth Form College	£8,500	N/A		T02006	●	●
●	HNC to HND Conversion Course - Fine Art	16/09/19	Mon/Thu	09:00-17:00	34 weeks	Queen Alexandra Sixth Form College	£6,000	N/A		T00328	●	●
●	HND in Graphic Design	09/09/19	Wed/Thu	09:00-17:00	32 weeks	Queen Alexandra Sixth Form College	£6,000	N/A		T01808	●	●
●	HND in Fine Art	09/09/19	Mon/Thu	09:00-17:00	34 weeks	Queen Alexandra Sixth Form College	£6,000	N/A		T00944	●	●
	Introduction to Fine Art Skills	09/09/19	Thu	18:00-21:00	10 weeks	Queen Alexandra Sixth Form College	£60	N/A		T02129		
	Introduction to Life Drawing	09/09/19	Thu	18:00-21:00	10 weeks	Queen Alexandra Sixth Form College	£60	N/A		T01850		
	Introduction to Photoshop	09/09/19	Tue	18:00-21:00	10 weeks	Queen Alexandra Sixth Form College	£60	N/A		T02125		

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Distance Learning												
	Distance Learning Induction	03/09/19	Tue	17:00-19:00	1 week	Norham Community Wing	Free	Free	Free	DL01190/1		
●	Understanding Behaviour That Challenges	04/09/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL01190/2		
●	Introducing Caring For Children & Young People	04/09/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL01190/3		
●	Childrens Mental Health	04/09/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL01190/4		
●	Common Childhood Illnesses	04/09/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL01190/5		
●	Level 2 Certificate In Awareness Of Mental Health Problems	04/09/19	N/A	N/A	17 weeks	Home Learning	Free	Free	Free	DL01190/6		
	Distance Learning Induction	01/10/19	Tue	17:00-19:00	1 week	Norham Community Wing	Free	Free	Free	DL02190/1		
●	Understanding Behaviour That Challenges	01/10/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL02190/2		
●	Introducing Caring For Children & Young People	01/10/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL02190/3		
●	Childrens Mental Health	01/10/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL02190/4		
●	Common Childhood Illnesses	01/10/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL02190/5		
●	Level 2 Certificate In Awareness Of Mental Health Problems	01/10/19	N/A	N/A	17 weeks	Home Learning	Free	Free	Free	DL02190/6		
	Distance Learning Induction	18/11/19	Mon	17:00-19:00	1 week	Segedunum Business Centre	Free	Free	Free	DL03190/1		
●	Understanding Behaviour That Challenges	19/11/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL03190/2		
●	Introducing Caring For Children & Young People	19/11/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL03190/3		
●	Childrens Mental Health	19/11/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL03190/4		
●	Common Childhood Illnesses	19/11/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL03190/5		
●	Level 2 Certificate In Awareness Of Mental Health Problems	19/11/19	N/A	N/A	17 weeks	Home Learning	Free	Free	Free	DL03190/6		
	Distance Learning Induction	08/01/20	Wed	17:00-19:00	1 week	Norham Community Wing	Free	Free	Free	DL04290/1		
●	Understanding Behaviour That Challenges	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/2		
●	Introducing Caring For Children & Young People	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/3		
●	Childrens Mental Health	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/4		
●	Common Childhood Illnesses	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/5		

● Qualification with this course ● Interview required ● Advanced Learner Loan

LV An interview and links visit will be arranged when applying for Foundation Learning courses

Adult Learning Service courses

TyneMet courses

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Distance Learning												
●	Understanding Behaviour That Challenges	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/2		
●	Introducing Caring For Children & Young People	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/3		
●	Childrens Mental Health	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/4		
●	Common Childhood Illnesses	09/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL04290/5		
●	Level 2 Certificate In Awareness Of Mental Health Problems	09/01/20	N/A	N/A	17 weeks	Home Learning	Free	Free	Free	DL04290/6		
	Distance Learning Induction	02/03/20	Mon	17:00-19:00	1 week	Segedunum Business Centre	Free	Free	Free	DL05290/1		
●	Understanding Behaviour That Challenges	03/03/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL05290/2		
●	Introducing Caring For Children & Young People	03/03/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL05290/3		
●	Childrens Mental Health	03/03/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL05290/4		
●	Common Childhood Illnesses	03/03/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL05290/5		
●	Level 2 Certificate In Awareness Of Mental Health Problems	03/03/20	N/A	N/A	17 weeks	Home Learning	Free	Free	Free	DL05290/6		
The following Distance Learning courses do not include an induction												
●	Certificate In Advice & Guidance	02/09/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL08190		
●	Certificate In Advice & Guidance	30/09/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL09190		
●	Certificate In Advice & Guidance	18/11/19	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL10190		
●	Certificate In Advice & Guidance	06/01/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL11290		
●	Certificate In Advice & Guidance	02/03/20	N/A	N/A	14 weeks	Home Learning	Free	Free	Free	DL12290		
●	Certificate In Equality & Diversity	02/09/19	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL18190		
●	Certificate In Equality & Diversity	30/09/19	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL19190		
●	Certificate In Equality & Diversity	18/11/19	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL20190		
●	Certificate In Equality & Diversity	06/01/20	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL21290		
●	Certificate In Equality & Diversity	02/03/20	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL22290		
●	Certificate In Principles Of Customer Service	02/09/19	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL13190		
●	Certificate In Principles Of Customer Service	30/09/19	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL14190		

● Qualification with this course ● Interview required ● Advanced Learner Loan

Adult Learning Service courses

LV An interview and links visit will be arranged when applying for Foundation Learning courses

TyneMet courses

Vanessa's apprenticeship

Vanessa Phillips is employed as an Elected Mayor and Cabinet Support Officer

Vanessa started a Level 3 Business Administration apprenticeship in the Elected Mayor's Office which led to a permanent post. Vanessa has since completed a Level 4 Diploma in Business and Administration and is about to start a Level 4 Diploma in Project Management.

Vanessa said:

"Leaving school seemed so daunting and I didn't really know what I wanted to do. Apprenticeships provide real work experience and training, so this seemed like it was right for me."

Vanessas's employer said:

"It was great that the Elected Mayor chose to have the first directly employed apprentice in her office. Having this position in the team allowed us to think about the work that we do and offered a fresh approach and younger perspective."



Emily's apprenticeship

Emily Rutherford is employed by Percy Main Primary School as an Apprentice Teaching Assistant

In her role Emily supports children with complex needs; using various methods to support their learning and development. She has gained knowledge and understanding of how children develop, the national curriculum and child protection to include safeguarding, allowing her to support the children in the most effective way.

Emily said:

"I have gained a lot of experience in my apprenticeship. I've gained more knowledge and boosted my confidence. I enjoy being a part of the Early Years team as everyone is very supportive."

Emily's employer said:

"Emily has worked hard to develop her skills to become a great Teaching Assistant. She's gained experience in class and worked with a range of children. She's committed to seeing students make progress and has a professional and caring attitude. She's an asset to our school!"



Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
The following Distance Learning courses do not include an induction												
●	Certificate In Principles Of Customer Service	18/11/19	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL15190		
●	Certificate In Principles Of Customer Service	06/01/20	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL16290		
●	Certificate In Principles Of Customer Service	02/03/20	N/A	N/A	20 weeks	Home Learning	Free	Free	Free	DL17290		
Engineering												
●	Manual Metal Arc Welding, Level 1	02/09/19	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00224	●	
●	Tungsten Inert Gas Welding, Level 1	02/09/19	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00225	●	
●	Metal Inert Gas Welding, Level 1	02/09/19	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00226	●	
●	BTEC HNC in Electrical & Electronic Engineering (Year 1 of 2)	09/09/19	Mon	09:00-15:45	35 weeks	TyneMet College	£2,260	N/A	N/A	T01815	●	
●	BTEC HNC in Mechanical Engineering (Year 1 of 2)	09/09/19	Mon	09:00-15:45	35 weeks	TyneMet College	£2,260	N/A	N/A	T01821	●	
●	BTEC HNC in General Engineering (Evenings, Year 1 of 2)	10/09/19	Tue/Thu	18:00-21:00	35 weeks	TyneMet College	£2,260	N/A	N/A	T01820	●	
●	BTEC HNC in Mechanical Engineering (Year 1 of 2)	11/09/19	Wed	09:00-15:45	35 weeks	TyneMet College	£2,260	N/A	N/A	T01818	●	
●	Manual Metal Arc Welding, Level 1	03/12/19	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00244	●	
●	Tungsten Inert Gas Welding, Level 1	03/12/19	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00245	●	
●	Metal Inert Gas Welding, Level 1	03/12/19	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00246	●	
●	Manual Metal Arc Welding, Level 1	17/03/20	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00258	●	
●	Tungsten Inert Gas Welding, Level 1	17/03/20	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00259	●	
●	Metal Inert Gas Welding, Level 1	17/03/20	Tue	18:00-21:00	12 weeks	Ignite Centre for Engineering & Innovation	£240	N/A	Free	T00260	●	
●	18th Edition Wiring Regulations (BS7671) Level 3	On demand	On demand	On demand	3 days + exam	TyneMet College	£399	N/A	N/A	T00795	●	

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Engineering												
●	Manual Metal Arc Welding, Level 2	On demand	Tue	18:00-21:00	20 weeks	Ignite Centre for Engineering & Innovation	£750	N/A	N/A	T00932	●	
●	Metal Inert Gas Welding, Level 2	On demand	Tue	18:00 -21:00	20 weeks	Ignite Centre for Engineering & Innovation	£750	N/A	N/A	T00935	●	
●	Tungsten Inert Gas Welding, Level 2	On demand	Tue	18:00-21:00	20 weeks	Ignite Centre for Engineering & Innovation	£750	N/A	N/A	T00938	●	
English & Maths (including English for speakers of other languages - ESOL) - A fee may apply for those with a GCSE Grade C or above												
●	GCSE English	09/09/19	Mon	18:00-21.00	30 weeks	Norham Community Wing	Free	Free	Free	NO17190	●	
●	GCSE Maths	10/09/19	Tue	18:00-21.00	32 weeks	Norham Community Wing	Free	Free	Free	NO18190	●	
●	Entry level 1 Speaking and Listening	03/09/19	Tue	09:30-14:45	15 weeks	TyneMet College	£300		Free	T00134	●	
●	Entry level 2 Speaking and Listening	04/09/19	Wed	09:30-14:45	15 weeks	TyneMet College	£300		Free	T00135	●	
●	Entry level 3 Speaking and Listening	05/09/19	Thu	09:30-14:45	15 weeks	TyneMet College	£300		Free	T00136	●	
●	Level 1 Speaking and Listening	02/09/19	Mon	09:30-14:45	15 weeks	TyneMet College	£300		Free	T00138	●	
●	Level 2 Speaking and Listening	02/09/19	Mon	09:30-14:45	15 weeks	TyneMet College	£300		Free	T00137	●	
●	Entry level 1 Writing	07/01/20	Tue	09:30-14:45	12 weeks	TyneMet College	£225		Free	T00139	●	
●	Entry level 2 Writing	08/01/20	Wed	09:30-14:45	12 weeks	TyneMet College	£225		Free	T00140	●	
●	Entry level 3 Writing	09/01/20	Thu	09:30-14:45	12 weeks	TyneMet College	£225		Free	T00141	●	
●	Level 1 Writing	06/01/20	Mon	09:30-14:45	12 weeks	TyneMet College	£225		Free	T00142	●	
●	Level 2 Writing	06/01/20	Mon	09:30-14:45	12 weeks	TyneMet College	£225		Free	T00143	●	
●	Entry level 1 Reading	21/04/20	Tue	09:30-14:45	8 weeks	TyneMet College	£150		Free	T00129	●	
●	Entry level 2 Reading	22/04/20	Wed	09:30-14:45	8 weeks	TyneMet College	£150		Free	T00130	●	
●	Entry level 3 Reading	23/04/20	Thu	09:30-14:45	8 weeks	TyneMet College	£150		Free	T00131	●	
●	Level 1 Reading	20/04/20	Mon	09:30-14:45	8 weeks	TyneMet College	£150		Free	T00132	●	
●	Level 2 Reading	20/04/20	Mon	09:30-14:45	8 weeks	TyneMet College	£150		Free	T00133	●	
Floristry												
●	Diploma in Floristry Level 2	02/09/19	Mon	09:00	34 weeks	TyneMet College	£2,085		Free	T00082	●	
●	Diploma in Floristry Level 3	04/09/19	Wed	09:30	34 weeks	TyneMet College	£4,600			T00092	●	●
	Taster Course (workshop)	19/08/19	Wed	10:00-14:00	1 day	TyneMet College	£40			T00898		
	Floristry for Beginners, Level 1	17/09/19	Tue	17:00-21:00	12 weeks	TyneMet College	£150		Free	T00085		

● Qualification with this course ● Interview required ● Advanced Learner Loan

LV An interview and links visit will be arranged when applying for Foundation Learning courses

Adult Learning Service courses

TyneMet courses

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Floristry												
	Flowers for Fun	26/09/19	Thu	18:00-20:00	10 weeks	TyneMet College	£175			T00083		
	Autumn Hues (workshop)	04/10/19	Fri	14:00-16:00	1 day	TyneMet College	£35			T00095		
	Frame Works and Construction (workshop)	16/10/19	Wed	18:00-20:00	1 day	TyneMet College	£35			T00110		
	Illuminating Designs using Lights (workshop)	08/11/19	Fri	14:00-16:00	1 day	TyneMet College	£35			T00106		
	Christmas Demo Mince Pies and Mulled Wine (workshop)	20/11/19	Wed	18:00-20:00	1 day	TyneMet College	£25			T00084		
	Holly Wreath (workshop)	27/11/19	Wed	18:00-20:00	1 day	TyneMet College	£35			T00077		
	Holly Wreath (workshop)	06/12/19	Fri	14:00-16:00	1 day	TyneMet College	£35			T00090		
	Christmas Sparkle (workshop)	13/12/19	Fri	14:00-16:00	1 day	TyneMet College	£35			T00098		
	Traditional Christmas (workshop)	18/12/19	Wed	18:00-20:00	1 day	TyneMet College	£35			T00078		
	Floral Demo with Afternoon Tea (workshop)	24/01/20	Fri	14:00-16:00	1 day	TyneMet College	£25			T00099		
	Floristry for Beginners, Level 1	11/02/20	Tue	17:00-21:00	12 weeks	TyneMet College	£150		Free	T00086		
	Wedding Flowers for Beginners (workshop)	06/02/20	Wed	18:00-20:00	1 day	TyneMet College	£35			T00103		
	Leaf Manipulation (workshop)	27/02/20	Fri	14:00-16:00	1 day	TyneMet College	£35			T00100		
	Flowers for Fun	05/03/20	Thu	18:00-20:00	10 weeks	TyneMet College	£175			T00897		
	Spring Wreaths (workshop)	13/03/20	Fri	14:00-16:00	1 day	TyneMet College	£35			T00097		
	Hand Tied Designs (workshop)	24/04/20	Fri	14:00-16:00	1 day	TyneMet College	£35			T00081		
	Contemporary Design (workshop)	29/04/20	Wed	18:00-20:00	1 day	TyneMet College	£40			T00080		
	Crafty Creations (workshop)	06/05/20	Wed	18:00-20:00	1 day	TyneMet College	£35			T00079		
	What's in Trend (workshop)	15/05/20	Fri	14:00-16:00	1 day	TyneMet College	£35			T00107		
	Classy Designs for the Home (workshop)	10/06/20	Wed	18:00-20:00	1 day	TyneMet College	£35			T00089		
	Caribbean Creations (workshop)	19/06/20	Fri	14:00-16:00	1 day	TyneMet College	£35			T00091		
	Advanced Wedding Designs (workshop)	24/06/20	Wed	18:00-20:00	1 day	TyneMet College	£35			T00109		
Foundation Learning												
●	Life Skills Group 2a	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T02053	LV	
●	Life Skills Group 3a	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T02053	LV	
●	Life Skills Group 4	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T02015	LV	
●	Independent Living Group 1	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01803	LV	
●	Independent Living Group 2	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01804	LV	
●	Independent Living Group 3	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01800	LV	

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Foundation Learning												
●	Independent Living Group 4	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01802	LV	
●	Independent Living Group 5	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01970	LV	
●	Personal and Social Development Group 1	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T02007	LV	
●	Personal and Social Development Group 2	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T02007	LV	
●	Personal and Social Development Group 4	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01801	LV	
●	Prep for Employment	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T01980	LV	
●	Supported Internship	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	T00158	LV	
●	Certificate in Construction Skills	02/09/19	TBC	09:00	34 weeks	TyneMet College	£362		Free	New	LV	
Hairdressing												
●	Diploma, Introduction to the Hairdressing Sector, Level 1	03/09/19	Tuesday	09:00	34 weeks	TyneMet College	£993	N/A	Free	T02090	●	
●	Diploma in Women's Hair, Level 2	05/09/19	Thursday	09:00	34 weeks	TyneMet College	£1,287	N/A	Free	T00127	●	
●	Diploma in Women's Hair, Level 3	05/09/19	Thursday	09:00	34 weeks	TyneMet College	£3,345	N/A		T00125	●	●
Health and Social Care												
●	Foundation Degree (FdA) in Health & Social Care	16/09/19	Thursday	13:00-21:00	30 weeks	TyneMet College	£5,500	N/A		T00314	●	●
●	HNC in Health Care Practice England	16/09/19	Tuesday	09:00-17:00	30 weeks	TyneMet College	£6,000	N/A		T01855	●	●
Health, Wellbeing & Sport												
●	Certificate in Fitness Instructing, Level 2	10/09/19	Tue	17:30-20:45	32 weeks	TyneMet College	£435	N/A	Free	T00024	●	
●	Certificate in Personal Training, Level 3	12/09/19	Thu	17:30-20:45	32 weeks	TyneMet College	£1,000	N/A		T00017	●	●
●	Certificate in Sports Massage Therapy, Level 4	12/09/19	Thu	17:30-20:45	32 weeks	TyneMet College	£870	N/A		T00022	●	●
●	Diploma in Sports Massage Therapy, Level 3	11/09/19	Wed	17:30-20:45	32 weeks	TyneMet College	£1,000	N/A		T00031	●	●
●	Foundation Degree (FdSc) in Sports Coaching	09/09/19	Mon	Various	30 weeks	TyneMet College	£8,500	N/A	N/A	T00026	●	
	Mindfulness Taster	14/09/19	Sat	10:00-13:00	1 week	White Swan Centre	Free	Free	Free	WS48190		
	Mindfulness Introduction	21/09/19	Sat	10:00-12:00	4 weeks	White Swan Centre	£31	£17	Free	WS49190		

● Qualification with this course ● Interview required ● Advanced Learner Loan

LV An interview and links visit will be arranged when applying for Foundation Learning courses

Adult Learning Service courses

TyneMet courses

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Health, Wellbeing & Sport												
	Mindfulness Taster	26/02/20	Wed	13:30-16:30	1 week	Segedunum Business Centre	Free	Free	Free	SEG58290		
	Mindfulness Introduction	04/03/20	Wed	13:30-15:30	4 weeks	Segedunum Business Centre	£31	£17	Free	SEG59290		
Languages & Literature												
	British Sign Language Introduction	10/09/19	Tue	18:00-20:00	5 weeks	John Spence Community High School	Free	Free	Free	JS01190		
●	British Sign Language Level 1	15/10/19	Tue	18:00-20:00	30 weeks	John Spence Community High School	£345	£175	Free	JS15190		
	British Sign Language Introduction	07/11/19	Thu	12:00-14:00	5 weeks	Segedunum Business Centre	Free	Free	Free	SEG45190		
●	British Sign Language Level 1	09/01/20	Thu	12:00-15:00	20 weeks	Segedunum Business Centre	£345	£175	Free	SEG53290		
	Creative Writing	23/09/19	Mon	13:00-15:00	10 weeks	North Shields Customer First Centre	£76	£42	Free	NSL03190		
	Creative Writing	26/09/19	Thu	10:00-12:00	10 weeks	Norham Community Wing	£76	£42	Free	NO27190		
	Creative Writing	13/01/20	Mon	13:00-15:00	10 weeks	North Shields Customer First Centre	£76	£42	Free	NSL02290		
	Creative Writing	16/01/20	Thu	10:00-12:00	10 weeks	Norham Community Wing	£76	£42	Free	NO44290		
	French Beginners Term 1	23/09/19	Mon	10:00 -12:00	10 weeks	Whitley Bay Customer First Centre	£76	£42	Free	WBL05190		
	French Beginners Term 2	13/01/20	Mon	10:00-12:00	10 weeks	Whitley Bay Customer First Centre	£76	£42	Free	WBL11290		
	French Improvers Term 1	23/09/19	Mon	12:30-14:30	10 weeks	Whitley Bay Customer First Centre	£97	£97	£97	WBL12190		
	French Improvers Term 2	13/01/20	Mon	12:30-14:30	10 weeks	Whitley Bay Customer First Centre	£97	£97	£97	WBL12290		
	French Intermediate Term 1	25/09/19	Wed	13:00-15:00	10 weeks	Churchill Pavilion	£97	£97	£97	CP16190		
	French Intermediate Term 2	15/01/20	Wed	13:00-15:00	10 weeks	Churchill Pavilion	£97	£97	£97	CP38290		
	German Beginners Term 1	24/09/19	Tue	13:00-15:00	10 weeks	Churchill Pavilion	£76	£42	Free	CP02190		
	German Beginners Term 2	14/01/20	Tue	13:00-15:00	10 weeks	Churchill Pavilion	£76	£42	Free	CP02290		
	German Improvers Term 1	24/09/19	Tue	09:30-11:30	10 weeks	Churchill Pavilion	£97	£97	£97	CP01190		
	German Improvers Term 2	14/01/20	Tue	09:30-11:30	10 weeks	Churchill Pavilion	£97	£97	£97	CP01290		
	German Intermediate Term 1	25/09/19	Wed	09:30-11:30	10 weeks	Churchill Pavilion	£97	£97	£97	CP17190		
	German Intermediate Term 2	15/01/20	Wed	09:30-11:30	10 weeks	Churchill Pavilion	£97	£97	£97	CP39290		
	Spanish Beginners Term 1	24/09/19	Tue	14:30-16:30	10 weeks	Churchill Pavilion	£76	£42	Free	CP12190		

● Qualification with this course ● Interview required ● Advanced Learner Loan

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Adult Learning Service courses

TyneMet courses



tyne
metropolitan
college

Tayyib Abu **Painting and Decorating** **Apprenticeship**

Tayyib Abu, from Heaton, has transformed his life through painting and decorating programmes at Tyne Metropolitan College.

Before coming to TyneMet, he admits he lacked the drive and ambition to succeed, aspects of his life that have changed since enrolling.

It was a phone call from TyneMet painting and decorating lecturer Dave Metcalfe that truly inspired him to take up a new skills challenge.

My career was going nowhere. I was moving from job-to-job, and none were very satisfactory. Then I found TyneMet College.

"Where once I flitted from job-to-job, including warehousing, I'm now learning a highly skilled occupation. I got in touch with TyneMet to find out about its painting and decorating courses and very quickly lecturer Dave Metcalfe got back in touch to ask me to come in to see the facilities.

"Straight away, it was obvious how enthusiastic TyneMet's lecturers were about the opportunities the college could give me - that inspired me to find out more. Staff at TyneMet really want you to do well and they give you all the support you need to achieve. They make you feel at ease and comfortable with what you are learning.

"I've loved every minute of my time at TyneMet, especially the hands-on practical side, but even the theory part of my courses have been enjoyable. What I like best about painting and decorating is adding the finishing touches to jobs, including doing the skirting boards, and I even enjoy taking wallpaper off.

"I secured an apprenticeship with South Tyneside Homes, the housing arm of South Tyneside Council. My apprenticeship is a great opportunity for me to get ahead, I am learning skills that are adding to those that TyneMet has taught me. My future is now very bright.



Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Languages & Literature												
	Spanish Beginners Term 1	24/09/19	Tue	18:00-20:00	10 weeks	John Spence Community High School	£76	£42	Free	JS43190		
	Spanish Beginners Term 2	14/01/20	Tue	14:30-16:30	10 weeks	Churchill Pavilion	£76	£42	Free	CP34290		
	Spanish Beginners Term 2	14/01/20	Tue	18:00-20:00	10 weeks	John Spence Community High School	£76	£42	Free	JS43290		
	Spanish Improvers Term 1	24/09/19	Tue	09:45-11:45	10 weeks	Churchill Pavilion	£97	£97	£97	CP13190		
	Spanish Improvers Term 2	16/01/20	Thu	18:30-20:30	10 weeks	Norham Community Wing	£97	£97	£97	NO43290		
	Spanish Improvers Term 1	26/09/19	Thu	18:30-20:30	10 weeks	Norham Community Wing	£97	£97	£97	NO43190		
	Spanish Improvers Term 2	14/01/20	Tue	09:45-11:45	10 weeks	Churchill Pavilion	£97	£97	£97	CP35290		
	Spanish Intermediate Term 1	24/09/19	Tue	12:00-14:00	10 weeks	Churchill Pavilion	£97	£97	£97	CP14190		
	Spanish Intermediate Term 2	14/01/20	Tue	12:00-14:00	10 weeks	Churchill Pavilion	£97	£97	£97	CP36290		
Lifestyle Choices - these courses are specifically for learners with learning difficulty or disability												
	Art	17/09/19	Tue	13:00-15:00	36 weeks	Norham Community Wing	£274	£151	Free	LC32190		
	Cooking For Independence	13/09/19	Fri	09:30-11:30	36 weeks	Norham Community Wing	£274	£151	Free	LC03190		
	Cooking For Independence	13/09/19	Fri	13:00-15:00	36 weeks	Norham Community Wing	£274	£151	Free	LC04190		
	Cooking For Independence	16/09/19	Mon	09:30-11:30	36 weeks	Norham Community Wing	£274	£151	Free	LC05190		
	Cooking For Independence	16/09/19	Mon	13:00-15:00	36 weeks	Norham Community Wing	£274	£151	Free	LC10190		
	Cooking For Independence	19/09/19	Thu	09:30-11:30	36 weeks	Norham Community Wing	£274	£151	Free	LC12190		
	Confidence Through Drama	18/09/19	Wed	09:30-11:30	36 weeks	Norham Community Wing	£274	£151	Free	LC39190		
	Drama Christmas Course	19/09/19	Thu	15:30-17:30	14 weeks	Norham Community Wing	£106	£59	Free	LC20190		
	Flower Arranging	17/09/19	Tue	13:00-15:00	36 weeks	Norham Community Wing	£274	£151	Free	LC62190		
Prince's Trust												
●	Certificate in Employment, Teamwork and Communication	30/09/19	Mon-Fri	09:00	12 weeks	TyneMet College	£633		Free	T00159	●	
●	Certificate in Employment, Teamwork and Communication	27/01/20	Mon-Fri	09:00	12 weeks	TyneMet College	£633		Free	T00160	●	
●	Certificate in Employment, Teamwork and Communication	11/05/20	Mon-Fri	09:00	12 weeks	TyneMet College	£633		Free	T00161	●	

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Science												
	Astronomy: The Night Sky	07/11/19	Thu	18:30-20:30	5 weeks	Norham Community Wing	£49	£49	£49	NO38190		
	Astronomy: The Night Sky	16/01/20	Thu	18:30-20:30	5 weeks	Norham Community Wing	£49	£49	£49	NO56290		
Teaching & Learning Support												
●	Award in Education and Training, Level 3	01/10/19	Tue	17:30-20:45	10 weeks	TyneMet College	£300	N/A	N/A	T00054	●	
●	Award in Education and Training, Level 3	23/04/20	Thu	17:30-20:45	10 weeks	TyneMet College	£300	N/A	N/A	T00053	●	
●	CACHE Certificate in Supporting Teaching and Learning, Level 2	15/10/19	Tue/Wed	Various	30 weeks	TyneMet College	£585	N/A		T00334	●	●
●	CACHE Diploma in Specialist Support or Teaching and Learning, Level 3	17/10/19	Wed/Thu	Various	30 weeks	TyneMet College	£2,225	N/A		T00338	●	●
●	Certificate in Education and Training, Level 4	09/01/20	Thu	17:30-20:45	16 weeks	TyneMet College	£1,417	N/A	Free	T00055	●	●
●	Diploma in Education and Training, Level 5	09/01/20	Thu	17:30-20:45	48 weeks	TyneMet College	£2,250	N/A	N/A	T00044	●	●
●	PGCE in Education (Post Compulsory Education & Training - QTLS), Level 7 (Year 1 of 2)	11/09/19	Wed	17:30-20:45	30 weeks	TyneMet College	£2,500	N/A	N/A	T00051	●	
●	Post Compulsory Education & Training, Level 6 (Year 1 of 2)	11/09/19	Wed	17:30-20:45	30 weeks	TyneMet College	£2,440	N/A	N/A	T00056	●	
	Teaching Assistants (Advice And Guidance) Level 2 And 3	05/09/19	Thu	09:30-12:30	1 week	Segedunum Business Centre	Free	Free	Free	SEG17190		
	Teaching Assistants (Advice And Guidance) Level 2 And 3	09/09/19	Mon	16:30-19:30	1 week	Segedunum Business Centre	Free	Free	Free	SEG27190		
	Teaching Assistants (Advice And Guidance) Level 2 And 3	10/09/19	Tue	16:45-19:45	1 week	White Swan Centre	Free	Free	Free	WS17190		
	Teaching Assistants (Advice And Guidance) Level 2 And 3	09/01/20	Thu	16:30-19:30	1 week	Segedunum Business Centre	Free	Free	Free	SEG01290		
	Teaching Assistants (Advice And Guidance) Level 3	15/04/20	Wed	16:30-19:30	1 week	Norham Community Wing	Free	Free	Free	NO16290		
●	Teaching Assistants Certificate Level 2	03/10/19	Thu	09:30-12:30	1 year	Segedunum Business Centre	£450	£300	Free	SEG29191		
●	Teaching Assistants Certificate Level 2	08/10/19	Tue	16:45-19:45	1 year	White Swan Centre	£450	£300	Free	WS35191		
●	Teaching Assistants Certificate Level 2	06/02/20	Thu	12:30-15:30	1 year	Segedunum Business Centre	£450	£300	Free	SEG03291		
	Teaching Assistants Introduction	12/09/19	Thu	09:30-12:00	3 weeks	Segedunum Business Centre	Free	Free	Free	SEG06190		
	Teaching Assistants Introduction	17/09/19	Tue	16:45-19:15	3 weeks	White Swan Centre	Free	Free	Free	WS18190		
	Teaching Assistants Introduction	16/01/20	Thu	12:30-15:00	3 weeks	Segedunum Business Centre	Free	Free	Free	SEG02290		
●	Teaching Assistant Specialist Diploma Level 3	16/09/19	Mon	16:30-19:30	12-18 months	Segedunum Business Centre	£1,700	£1,700	£1,700	SEG36191		●

● Qualification with this course ● Interview required ● Advanced Learner Loan

LV An interview and links visit will be arranged when applying for Foundation Learning courses

Adult Learning Service courses

TyneMet courses

Qualification	Course Title	Start Date	Day	Time	Duration	Venue	Full Fee	Discount Fee	Full Concession	Course Code	Interview	Adv Learner Loan
Working with Children & Young People												
	Childminding	15/10/19	Tue	09:30-12:30	10 weeks	Norham Community Wing	£100	£50	Free	NO58290		
	Childminding	29/01/20	Wed	16:00-19:00	10 weeks	Norham Community Wing	£100	£50	Free	NO85290		
	Level 2 Diploma for the Early Years Practitioner (Advice And Guidance)	25/09/19	Wed	09:30-12:30	1 week	Segedunum Business Centre	Free	Free	Free	SEG25190		
	Level 2 Diploma for the Early Years Practitioner	11/10/19	Fri	09:00-12:00	15 months	Segedunum Business Centre	£450	£300	Free	SEG34102		
	Early Years Diploma Level 3 (Advice And Guidance)	25/09/19	Wed	13:30-16:30	1 week	Segedunum Business Centre	Free	Free	Free	SEG16190		
●	Early Years Diploma Level 3	27/09/19	Fri	09:00-15:30	2 years	Segedunum Business Centre	£2,500	£2,500	£2,500	SEG28191		●
●	Diploma in Youth Work Practice, Level 3	19/09/19	Thu	12:00-15:30	30 weeks	TyneMet College	£2,250	N/A	Free	T00048	●	●
●	Foundation Degree (FdA) in Education & Care	17/09/19	Tue	12:00-16:30	30 weeks	TyneMet College	£5,000	N/A	N/A	T02166	●	
●	Foundation Degree (FdA) in Education & Care	19/09/19	Thu	17:00-21:00	30 weeks	TyneMet College	£5,500	N/A	N/A	T02170	●	

● Qualification with this course ● Interview required ● Advanced Learner Loan

LV An interview and links visit will be arranged when applying for Foundation Learning courses

Adult Learning Service courses

TyneMet courses

Mata's apprenticeship

Mata worked at North Tyneside Council on a voluntary basis before starting an apprenticeship.

Mata now has a permanent post in electoral services and is gaining experience and a more in-depth understanding of how the council works.

Mata said:

“The apprenticeship experience in a range of different settings has improved my understanding greatly as well as my grasp of the English language. I now have the confidence to carry out my full-time permanent role at North Tyneside Council.”

Mata's employer said:

“Mata gained a wide range of skills, knowledge and experience from her apprenticeship. This means she is in an excellent position to be able to take on the permanent role within Electoral Services.”



Kate's apprenticeship

Kate is a business admin apprentice with North Tyneside Council's housing growth team.

Kate has many different duties including visiting houses for possible purchase by North Tyneside Development Company, meeting new tenants and reviewing progress at Northumberland Square, The Avenues and Wallington Court developments.

Kate said:

“My apprenticeship allows me to gain understanding of the working world and gain a qualification. I have gained so much knowledge that will help me in my future from things like my communication skills to writing reports.”

Kate's employer said:

“The value of having an apprentice is the speed it takes to train a person in the technical and the softer relationships skills required when growing a productive team.”





Learners with Special Educational Needs and Disabilities (SEND)

The Adult Learning Service provides a wide range of courses to support 16-25 year olds who have an Education, Health and Care Plan (EHCP) and require additional support in preparing for adulthood and employment.

We offer a supported pathway model enabling you to develop your life skills, explore what is meant by independence and living independently. You will learn to participate positively in your local community, take part in a real work placement which will prepare you for the world of work.

There are different entry points depending on the level of support required, with staged progression building upon your areas of interest and aspirations helping you to develop the knowledge and skills from your work placement. Our progression routes include:

- Project Choice Internships
- Further education
- Apprenticeships
- Volunteering
- Full or part-time employment

To find out more speak to your Connexions Advisor or visit www.skillsnorthtyneside.org.uk



Project Management

The project manager role is becoming increasingly more important in a modern business setting in numerous sectors such as business administration, IT, construction and engineering.

Project managers are responsible for making sure tasks are delivered on time, on budget and within scope. A good project manager needs to have excellent interpersonal skills with communication being the single most important one.

A project manager makes sure those with responsibilities for delivering a particular aspect of a project know what is expected from them and when they need to deliver it.

They play an integral role in supporting organisational objectives through a wide range of functions such as planning, allocating & monitoring the work of a team, supporting team members, managing conflict, resolving problems, agreeing budgets and managing customer service.

By enrolling on a Level 4 Project Management qualification with North Tyneside Employment and Skills Service you will develop among other things knowledge in the following areas:

- Manage team performance
- Principles of business
- Principles of leadership and management
- Manage personal and professional development.

Improve your job prospects

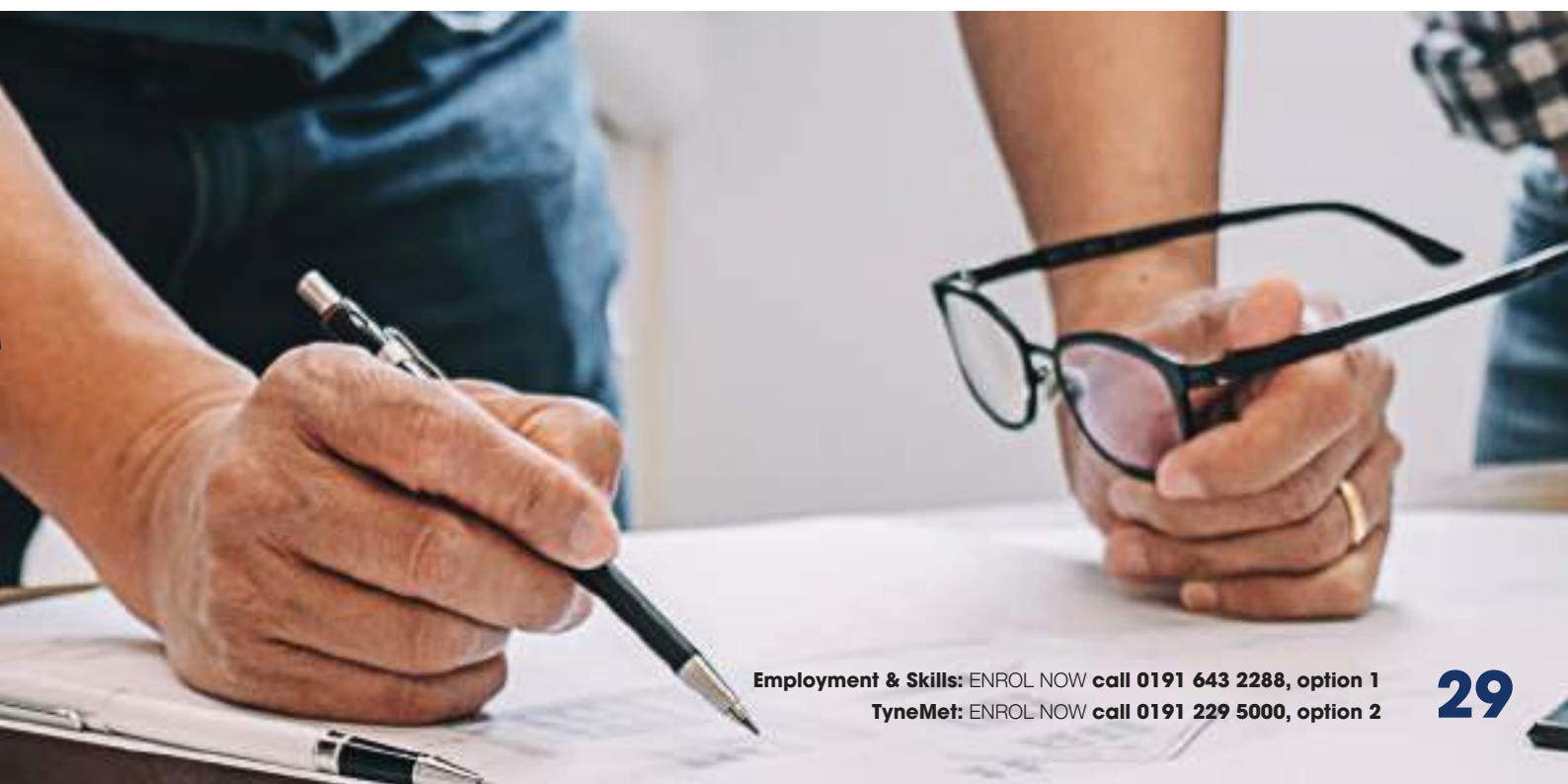
Looking for your first job or maybe you have been out of work for a while and are ready to get back and earn some cash?

Maybe you fancy a change of career but your job finding skills are a bit rusty?

The Adult Learning Service has a range of short courses designed to provide you with everything you need to improve your chances of success.

We will help you with:

- Where best to find that job
- How to write a professional CV which will make an impact
- Writing a good covering letter to support your CV or a one-off application letter
- Improve your interview technique and how best to sell yourself.





Level 3 NVQ Certificate in Advice and Guidance

The effective giving of advice and guidance is being embraced by more and more by businesses and voluntary organisations as they look to improve the quality of communication with customers, colleagues and stakeholders. These specialist skills are sought after in many different settings and achieving this qualification could enhance your career prospects in a wide range of advice and guidance roles including:

- Receptionist/administrator
- Business advisor
- Training/human resources advisor
- Citizens Advice Bureau staff member
- Advice provider within educational settings

If your current role involves giving advice and guidance directly to clients then this qualification could be for you. The qualification covers: communications and interactions to support clients to achieve their goals; working with other services through negotiation, liaison and referral and the knowledge required to work within legislative and procedural frameworks.

To find out more visit www.skillsnorthtyneside.org.uk



tyne
metropolitan
college

Power your career with Higher Education at TyneMet, part of Tyne Coast College

We know that learning can be a challenge, and that's why we have created an environment that makes it enjoyable, supportive and tuned to helping you fulfil your ambitions.

You will learn in a positive setting, with like-minded people who are also seeking to succeed in fresh ways and returning to learning for a variety of reasons.

Options include HNCs, HNDs, Foundation Degrees and Honours Degrees. In fact, we have firmly founded partnerships with several universities, so when you complete your studies with us you could graduate with a university award.

Included in our adult learning programmes is our Access Programme to Higher Education, which is for adults who would like to go to university, but who don't have the necessary qualifications.

TyneMet offers three Access to HE diplomas offering pathways in to Education, Health and Humanities with core subjects including; Psychology, Sociology, Core Science, English Literature and History (under the Education pathway); Core Science, Human Biology, Psychology, Humans Against Disease, The Psychology and Sociology of Health (under the Health pathway); Psychology, Sociology, English Literature, Crime and Deviance, History - Social and Cultural Development (the Humanities pathway).

On completion, students are awarded the nationally recognised Access to Higher Education Diploma that is accepted by universities around the country.

Rebecca Serginson

Access to Higher Education

"I currently work as a care assistant and decided I wanted to go to university to further my career. I have been out of education for a while due to having kids therefore the Access to Higher Education course was the perfect opportunity for me to fulfil my career plan. The course has given me a great insight and understanding to working at a higher level in order to progress to university.

I decided to enrol onto the Health pathway as I aspire to become a paramedic. It is an extremely rewarding career and I really enjoy caring and looking after people.

The programme fits perfectly around my busy life as a mother and work but being able to study the course part time has allowed me to get on the right path to achieve my goals."

I would fully recommend this course to anyone looking to go to university. Coming back to education after a long break was daunting but the college is extremely supportive in my studies and a great environment to learn in."



Contact TyneMet

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Contact North Tyneside Council

0191 643 2288
curriculum.support@northtyneside.gov.uk
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